DOCUMENT 00 45 46.02

DISABLED VETERAN BUSINESS  
ENTERPRISE PARTICIPATION CERTIFICATION

PROJECT/CONTRACT NO.: between the Bakersfield City School District (“District”) and (“Contractor” or “Bidder”) (“Contract” or “Project”).

GENERAL INSTRUCTIONS

Section 17076.11 of the Education Code requires school districts using, or planning to use, funds allocated pursuant to the State of California School Facility Program (“Program”) for the construction and/or modernization of school buildings to have a participation goal for disabled veteran business enterprises (“DVBE”) of at least three percent (3%) per year of the overall dollar amount expended each year by the school district on projects that receive state funding. Therefore, the lowest responsive responsible Bidder awarded the Contract must submit this document to the District with its executed Agreement, identifying the steps contractor took to solicit DVBE participation in conjunction with this Contract. **Do not submit this form with your bids.**

1. – Method of Compliance with DVBE Participation Goals. Check the appropriate box to indicate your method of committing the contract dollar amount.

|  |  |  |
| --- | --- | --- |
| **YOUR BUSINESS ENTERPRISE IS:** | **AND YOU WILL** | **AND YOU WILL** |
| * 1. 🞎 Disabled veteran owned and your forces will perform at least 3% of this Contract | Include a copy of your DVBE letter from Office of Small Business and Disabled Veterans Business Enterprise Services (“OSDS”)\* | Complete Part 1 of this form and the Certification |
| * 1. 🞎 Disabled veteran owned but is unable to perform 3% of this Contract with your forces | Use DVBE subcontractors /suppliers to bring the Contract participation to at least 3% | Include a copy of each DVBE’s letter from OSDS (including yours, if applicable), and complete Part 1 of this form and the Certification |
| * 1. 🞎 **NOT** disabled veteran owned | Use DVBE subcontractors /suppliers for at least 3% of this Contract |
| * 1. 🞎 Unable to meet the required participation goals after good faith efforts | Make good faith efforts, including contacts, advertisement and DVBE solicitation | Complete all of this form and the Certification |

\* A DVBE letter from OSDS is obtained from the participating DVBE.

**You must complete the following table to show the dollar amount of DVBE participation:**

|  |  |
| --- | --- |
|  | **TOTAL CONTRACT PRICE** |
| * 1. Prime Bidder, if DVBE (own participation) | $ |
| * 1. DVBE Subcontractor or Supplier |  |
|  |  |
|  |  |
|  |  |
|  |  |
| * 1. Subtotal (A & B) |  |
| * 1. Non-DVBE |  |
| * 1. Total Bid |  |

1. – Contacts. To identify DVBE subcontractors/suppliers for participation in your contract, you must contact each of the following categories. You should contact several DVBE organizations.

|  |  |  |  |
| --- | --- | --- | --- |
| **CATEGORY** | **TELEPHONE NUMBER** | **DATE CONTACTED** | **PERSON CONTACTED** |
| * + 1. The District, if any |  |  | \* |
| * + 1. OSDS, provides assistance locating DVBEs at https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx | (916) 375-4940 |  | \* |
| * + 1. DVBE Organization (List) |  |  | \* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*Write “recorded message” in this column, if applicable.

1. – Advertisement. You must advertise for DVBE participation in both a trade and focus paper. List the advertisement you place to solicit DVBE participation. Advertisements should be published at least fourteen (14) days prior to bid/proposal opening; if you cannot advertise fourteen (14) days prior, advertisements should be published as soon as possible. Advertisements must include that your firm is seeking DVBE participation, the project name and location, and your firm’s name, your contact person, and telephone number. Attach copies of advertisements to this form.

|  |  |  |  |
| --- | --- | --- | --- |
| **FOCUS/TRADE PAPER NAME** | **CHECK ONE** | | **DATE OF ADVERTISEMENT** |
|  | **TRADE** | **FOCUS** |  |
|  |  |  |  |
|  |  |  |  |

1. – DVBE Solicitations. List DVBE subcontractors/suppliers that were invited to bid. Use the following instructions to complete the remainder of this section (read the three columns as a sentence from left to right). If you need additional space to list DVBE solicitations, please use a separate page and attach to this form.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **IF THE DVBE…..** | **THEN…..** | | | **AND…..** | |
| was selected to participate | Check “YES” in the “SELECTED” column | | | include a copy of their DVBE letter(s) from OSDS | |
| was **NOT** selected to participate | Check “NO” in the “SELECTED” column | | | state why in the “REASON NOT SELECTED” column | |
| did not respond to your solicitation | Check the “NO RESPONSE” column. | | |  | |
| **DVBE CONTACTED** | | **SELECTED** | | **REASON NOT SELECTED** | **NO RESPONSE** |
|  | | **YES** | **NO** |  |  |
|  | |  |  |  |  |
|  | |  |  |  |  |
|  | |  |  |  |  |
|  | |  |  |  |  |

A copy of this form must be retained by you and may be subject to a future audit.

CERTIFICATION

I, , certify that I am the bidder’s and that I have made a diligent effort to ascertain the facts with regard to the representations made herein. In making this certification, I am aware of section 12650 et seq. of the Government Code providing for the imposition of treble damages for making false claims.

Date:

Proper Name of Contractor:

Signature:

Print Name:

Title:

END OF DOCUMENT