



# Bakersfield City School District

## Maintenance, Operations and Facilities Department

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Bakersfield, California 93307  
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October 27, 2023

To: Interested Classification C-20 HVAC Contractors  
Re: Extended Learning Program – Fabrication & Installation of new HVAC System  
Project #24159.00-69-MB

### Informational Notice

#### **Bid submission and project requirements:**

1. Contractors shall be required to submit bids on the attached “Request for Quotation”.
2. Bids for the above-mentioned work to be delivered to the BCSD M & O Department located at 1501 Feliz Dr. Bakersfield, Ca. 93307 on or before, **Thursday, November 9, 2023 no later than 2:00 p.m.** Bids delivered after that time will not be considered.
3. Construction schedule:
  - Work to begin tentative on **December 18, 2023** and be completed on or before **January 26, 2023**.
4. In the event the proposed cost of the work is \$25,000.00 or more, the bid shall be accompanied with a bidder’s bond for at least ten percent (10%) of the amount of the bid made payable to the District. Said bond shall be given as a guarantee that the bidder will enter into a contract if awarded the work and in case of refusal or failure to enter into said Contract; the bond, as the case may be, shall be forfeited to the District. *See attached document #06.*
5. In the event the proposed cost of the work is \$25,000.00 or more, the successful bidder shall furnish a Payment Bond and Performance Bond in amounts not less than one hundred percent (100%) of the amount payable under the Contract. Bonding company shall be California admitted with a financial status of VI or better. *See attached documents #12 and #13 (samples only).*
6. Contractors shall be required to submit the attached Non-collusion Affidavit during bid time. *See attached document #07.*
7. Contractors shall be required to submit the attached List of Subcontractors during bid time. Please note that listed subs **must be DIR registered** to work on project. See item 13 for clarification. *See attached document #05.*
8. Successful Contractor shall be required to submit the attached Contractor’s Certificate regarding Workers Compensation during bid time. *See attached document #14.*

9. Successful Contractor shall be required to submit the attached Exclusion of Asbestos and Lead Products during bid time. *See attached document #08.*
10. Successful Contractor shall be required to submit the attached Guarantee after bid time. *See attached document #15.*
11. Successful Contractor shall be required to submit the attached Fingerprinting Certification by Contractors after bid time. *See attached document #16.*
12. Successful Contractor shall be required to submit the attached Drug Free Workplace Certification during bid time. *See attached document #20.*
13. Successful Contractor shall be required to submit the attached Certificate of Attendance at Mandatory Job Walk during bid time. *See attached document #22.*
14. To bid on or perform the work stated in this Notice, CONTRACTOR must possess valid and active contractor's license of the following classifications: **C-20** – Contractor. No CONTRACTOR or SUBCONTRACTOR shall be qualified to bid on, be listed on a bid proposal, subject to the requirements of subsection 4104 of the Public Contract Code, for a public works project (submitted on or after March 1, 2015) unless currently registered with the Department of Industrial Relations (DIR) and qualified to perform public work pursuant to labor code subsection 1725.5. No CONTRACTOR or subcontractor may be awarded a contract for public work on a public works project (awarded after April 1, 2015) unless registered with the DIR. DIR's web registration portal is: [www.dir.ca.gov//dlse/dlsePublicWorks.html](http://www.dir.ca.gov//dlse/dlsePublicWorks.html)
15. CONTRACTOR and all subcontractors must furnish electronic certified payroll records (eCPR) to the Labor Commissioner weekly in PDF format. Registration at: <https://apps.dir.ca.gov/eCPR/DAS/altlogin> is required to use the eCPR system. The following notice is given as required by Labor Code Section 1771.5(b)(1): CONTRACTOR and any subcontractors are required to review and comply with the provisions of the California Labor Code, Part 7, Chapter 1, beginning with Section 1720, as more fully discussed in the Contract Documents. These sections contain specific requirements concerning, for example, determination and payment of prevailing wages, retention, inspection, and auditing payroll records, use of apprentices, payment of overtime compensation, securing workers' compensation insurance, and various criminal penalties or fines which may be imposed for violations of the requirements of the chapter. Submission of a bid constitutes CONTRACTOR's representation that CONTRACTOR has thoroughly reviewed these requirements.
16. Project to be billed at 95% or an agreed upon billing schedule with remaining 5% amount to be billed as retention.
17. Bid will be awarded to the lowest responsible bidder.
18. The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding process. If two identical low bids are received from responsive and responsible bidders, the Board will determine which bid will be accepted pursuant to Public Contract Code Section 20117.
19. This is a prevailing wage project. OWNER has ascertained the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute this contract. These rates are on file at DISTRICT'S Maintenance and Operations office, and a copy may be obtained upon request. A copy of these rates shall be posted at the job

site. It shall be mandatory upon the contractor to whom the contract is awarded and upon any subcontractor, to pay not less than the specified rates to all workers employed by them in the execution of the contract.

20. Questions or clarifications that require addenda clarification shall be addressed as soon as possible and in writing via fax or e-mail so that ample time will be allowed for addenda issuance if necessary.

21. It is the Contractor's responsibility to verify all linear/square footages and quantities.

### **Scope of work**

Removal of 5 units for disposal

Supply and install 4 Carrier 230v Single Phase AC units (5 ton, 3 ton (2), 2 ton). Supply & Install new disconnects, line sets, power cords, drain lines & gas lines to units.

Fabrication & Install new platform caps, jacks, roof duct elbows, and drops for each unit (4). Use 5 ton drops and attic duct over wall (non-lined seal & wrap) Supply & Install new R8 flex duct work with dampers to all offices in the building. Use 2" duct wrap. Install new registers. Relocate T-Stats to most practical location after zoning units. Run all new thermostat wire to T-Stat location. Exhaust stat and exhaust fan needs to be installed in IT Data closet.

Removal and disposal of 2 wall mounted units on the South side of rooms 5 & 6

Supply & install 2 wall mounted Bard units on the South side of rooms 5 & 6

**Please sign and date this notice. Include all pages of "Informational Notice" with your bid.**

Company name: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please direct any questions to me at 661-631-5883

Thank you,

Leonard Zasoski Jr. - Assistant Director II, Maintenance Operations & Facilities  
Bakersfield City School District